

TRI-COUNTY COMMUNITY COUNCIL, INC.  
HEAD START  
2499 CYPRESS STREET  
WESTVILLE, FL. 32464

POLICY COUNCIL MEETING  
January 5, 2009

<u>Present:</u>	<u>Absent:</u>	<u>Guests:</u>	<u>Guests:</u>
Gena Carnley	Linda Marianaccio	Kim Gillis	Barb Lawniczak
Crystal Yancey	Michelle Davis	Ruth Kelley	Kathy Shull
Woodrow Vaughn		Kay Whitenight	
Sheron McLaney			
Crystal Cooper			
Kelly Laminack			
Jessica Dorsey			

The meeting was called to order at 5:58 P.M. by the Policy Council chairperson, Gena Carnley.

Roll call was taken by Kay Whitenight, Director's Assistant, due to the unavailability, at that time, of the Policy Council Secretary, Crystal Yancey. A quorum was established with eight present members and one member absent.

Due to the resignation of the Washington County Community Representative, Suzan Gage was asked to serve in Linda Marianaccio's place. Woodrow Vaughn made the motion for the approval of the new member, and Kelly Laminack seconded the motion. The group voted their approval of the new member.

The minutes for the meeting of November 3, 2008, were reviewed. Jessica Dorsey made the motion for the approval of the minutes, and Woodrow Vaughn seconded the motion. The group voted their approval of the minutes as written.

Chipley had no parent meeting for December. The parent/child activity entailed a visit from Santa on December 19<sup>th</sup>. There is a parent/child activity scheduled for January 16<sup>th</sup>, and a parent meeting for January 29<sup>th</sup>.

Walton had their parent meeting on December 8<sup>th</sup>. December 11<sup>th</sup> was "Open House" with a speaker who discussed managing your budget. On December 11<sup>th</sup>, the Shriners donated their building to host the Christmas party for Walton and Chautauqua centers with 200 people attending. Santa visited the children on December 18<sup>th</sup> during the parent/child activities. The next parent/child activity is on January 5<sup>th</sup>, and January 12<sup>th</sup> will be their parent meeting.

Chautauqua's December parent meeting had a speaker who discussed budgeting and home buying. Only three people attended the meeting. The VFW ladies auxiliary, plus other organizations, donated to the children's Christmas party on December 17<sup>th</sup>. The Christmas party was on December 11<sup>th</sup> which was held in the Shriners building. The 4-yr. olds visited with their adopted grandma and gave her a card. The next parent/child activity and parent meeting is on January 23<sup>rd</sup>.

Westville had their parent meeting on December 8<sup>th</sup> with Suzan Gage as their speaker discussing child obesity. On December 10<sup>th</sup> there was a party for the children at Blitches sponsored by the Kiwanis. Open house was on December 18<sup>th</sup>. The parent committee has requested funds of \$100.00 for their Valentine party on February 12<sup>th</sup> from 5:00-6:00 p.m. A request to approve the funds was made. Kelly Laminack made the motion and Crystal Yancey seconded the motion. The group voted their approval for the request of funds.

Kim reviewed the Director's Report stating that all centers have full enrollment. All centers are maintaining their waiting lists and show how many are eligible. Chautauqua had 1 vacancy but was filled in 1 day. Head Start attendance for each center was 85% or above. Disabilities show a total of 17 children diagnosed with an IEP and receiving services, with 7 more children waiting for their eligibility meeting. USDA meals totaled 7,484 and our expenses are -\$3,073.43. With our new fiscal budget, in-kind is starting out at a slow 4%. Staffing has not changed. The MOU agreements with the Early Learning Coalition of Northwest Florida for Holmes and Washington Counties have been signed. Kim also gave a brief account of the Christmas food baskets that were given to all of the Head Start families. She thanked the many organizations that had donated to the project. In regards to the financial status report, there are no problem areas at this time with the start of our new fiscal budget.

Under old business:

There was no old business.

Under new business:

Kim explained the changes to the revised Teacher Qualifications policy and procedure. Sheron asked Kim several questions about the changes and the timetable involved. Kim stated that she could insert more details for clarification. The approval will be tabled until the next meeting.

FYI/Discussion-

Planning Meeting Date-The next meeting will be January 20<sup>th</sup>.

IMIL Training in Atlanta-The "I am Moving, I am Learning" training will be in Atlanta January 26<sup>th</sup>-28<sup>th</sup>. Five staff members will be attending: Kim Gillis, Dorothy McClendon, Teresa Wilson, Cynthia Brown, and Ruth Kelley.

E-Rate-The information has been sent in and Tri-County Head Start has been approved for the 90% discount on our phone bills.

Take Home Items: None

Announcement: None

Adjournment -

The meeting was adjourned at 6:22 P.M. following a motion by Woodrow Vaughn, and seconded by Sheron McLaney. The next Policy Council meeting is scheduled for February 2<sup>nd</sup>.