

TRI-COUNTY COMMUNITY COUNCIL, INC.  
HEAD START  
2499 CYPRESS STREET  
WESTVILLE, FL. 32464

POLICY COUNCIL MEETING  
March 2, 2009

Present:

Gena Carnley  
Michelle Davis  
Kelly Laminack  
Sheron McLaney

Present:

Woodrow Vaughn  
Crystal Cooper  
Jessica Dorsey

Absent:

Suzan Gage  
Crystal Yancey

Guests:

Kim Gillis  
Cynthia Brown  
Kay Whitenight  
Dorothy McClendon  
Kay Whitenight  
Barb Lawniczak  
Kathy Shull

The meeting was called to order at 5:58 P.M. by the Policy Council chairperson, Gena Carnley.

Roll call was taken by the Director's Assistant, Kay Whitenight, in lieu of Policy Council Secretary, Crystal Yancey, being absent. A quorum was established with seven present members and two members absent.

The minutes for the meeting of February 2, 2009, were reviewed. Jessica Dorsey made the motion for the approval of the minutes, and Kelly Laminack seconded the motion. The group voted their approval of the minutes as written.

Chautauqua had no representative.

ChIPLEY's parent meeting was on February 26<sup>th</sup>. The next Parent/Child Activity will be March 20<sup>th</sup>. There is a fieldtrip to Falling Waters Park on March 27<sup>th</sup>. The ChIPLEY parent committee has requested money from the \$5.00/child fund for a transition dinner to be held at Cancun's Mexican Restaurant on March 17<sup>th</sup>. A request to approve the funds was made. Michelle Davis made the motion and Jessica Dorsey seconded the motion. The group voted their approval for the request of funds.

Westville had a Parent/Child Activity on February 5<sup>th</sup> and 6<sup>th</sup>. Their parent meeting was on February 9<sup>th</sup>, which at that time the committee requested money from the \$5.00/child funds for a dinner catered by Subway on May 11<sup>th</sup> with two teachers, one from Ponce de Leon and the other from Bonifay, as the main speakers. A request to approve the funds was made. Woodrow Vaughn made the motion and Sheron McLaney seconded the motion. The group voted their approval for the request of funds. February 12<sup>th</sup> was the Valentine Day Dance. A field trip to the Westville Post Office was on February 18<sup>th</sup>. February 25<sup>th</sup> there was a fieldtrip to the Bonifay Library. Family night with race cars was on February 24<sup>th</sup>. A fieldtrip is scheduled for Zoo World on March 26<sup>th</sup>. T-Ball's first practice will be on March 7<sup>th</sup> at Prosperity Park.

Walton's Valentine Dance had over 60 people on February 12<sup>th</sup> with door prizes, dancing, and pizza. A fieldtrip was scheduled on February 13<sup>th</sup>. The next parent meeting is on March 9<sup>th</sup>. And family night with the racecars will be on March 12<sup>th</sup>. March 13<sup>th</sup> they will have their Parent/Child Activity. A fieldtrip is scheduled for March 20<sup>th</sup>.

Kim reviewed the Director's Report stating that all centers have full enrollment. All centers are maintaining their waiting lists, how many are eligible, and how many are over income. Walton had 2 vacancies that were filled in 6 days or less. Head Start's attendance for each center was above 85%. Attendance for Subsidized/VPK was 83% or better. Disabilities show 13 children from Westville diagnosed with an IEP and receiving services; one child is waiting for their eligibility meeting, and one child is waiting for their IEP. USDA

meals totaled 9,710 and over expenses +\$5,561.65. Staffing has not changed. Self-Assessment took place the week of February 23<sup>rd</sup>-27<sup>th</sup>, 2009. Reports are in the process of being turned in. When all reports are turned in, they will be reviewed and compiled. Policy Council will receive a report next month of any concerns, and a timeframe of when concerns will be addressed. Kim's largest concern is Child Transportation on the financial status report. Depending upon the trend, there may be a changes made in the future. The members also received the final 269 for last year's fiscal calendar. Kim pointed out some items that the Policy Council might find interesting.

Under old business:

There was no old business.

Under new business:

Kim explained that the Extended Care Plan was missed in the last approval of our plans and that there was a revision made. The Transition Policy & Procedure was needed to set precedence over the finding that the federal review had found during their monitoring.

The following items were reviewed and approved:

Extended Care Plan

Motion: Jessica Dorsey

Second: Michele Davis

Transition Policy & Procedure

Motion: Sheron McLaney

Second: Woodrow Vaughn

FYI/Discussion-

Corrective Action for Federal Review-We have 120 days to respond, which will be May 1<sup>st</sup>. The Board of Directors had approved the changes made to Tri-County Community Council, Inc.'s finding.

Self-Assessment will be discussed at next month's meeting.

"I am Moving, I am Learning" affects the brain, body language, and nutrition. MVPA requires 60 minutes of exercise with 60 minutes of unstructured activities. Staff had training on February 16<sup>th</sup>. Chautauqua and Chipley will be our pilot programs from now until the end of the school year.

Planning Committee Meeting – March 17, 2009 – Starts at 2:30 p.m. in Westville's conference room.

T-Ball will begin in March – Chipley's practice started March 2<sup>nd</sup>. Westville will start practice on March 7<sup>th</sup> at Prosperity Park.

Take Home Items: None

Announcement: Kim explained about the new character named "Choosy" and what his name means. Next she had the members participate in one of the exercises on a CD by singing and dancing with assistance from Cynthia and Dorothy.

Adjournment -

The meeting was adjourned at 6:30 P.M. following a motion by Woodrow Vaughn, and seconded by Kelly Laminack. The next Policy Council meeting is scheduled for April 6, 2009.