

Tri-County Head Start/Early Head Start

Attendance Expectations

- I agree to bring my child to the center five days a week. I will bring my child in no later than 8:00 am and not pick him/her up later than 2:00 pm for my child to have a quality learning experience each day.
- I understand whenever my child is absent; I agree to notify the center by phone no later than 9:00 am.
- I understand if my child's attendance falls below 85%, my child's attendance will be reviewed, and a recommendation will be made based on a reassessment of the family needs.
- I understand when my child is absent five consecutive days and I have not notified the center, cannot be reached by staff, or the address is vacant, my child will be moved or withdrawn from the center-based program.
- I understand that it is my responsibility to bring my child to the center on time.
- I understand that it is my responsibility to pick up my child on time.
- I understand that these same attendance/tardy expectations also apply to those children who are transported by bus. You must escort your child to the bus and be present to pick him/her up at designated times.
- I understand that I am responsible for the safety of my child and communicating with the teacher.
- I understand I am expected to attend regularly scheduled parent meetings.
- I understand that I am expected to participate in home visits and other periodic contacts made by the staff.

Parent/Guardian Signature

Date