

Tri-County Head Start/Early Head Start
Invitation to Multi-Disciplinary Staffing

Dear _____,

We are requesting your attendance and participation in a meeting to discuss and/or develop an individualized plan for your child. Your input at this meeting is of great importance to us.

The meeting will be held on _____ at _____
at _____am/pm. We look forward to seeing you there.

Sincerely,

Staff Signature

Date

- I will attend the meeting as scheduled.
- This time is not convenient, please contact me to reschedule.

I can be reached at _____.

Parent/Guardian Signature

Date