

**Tri-County Community Council, Inc.**  
**Head Start/Early Head Start**

**Part: 1301 Program Governance**

**Section: 1301.5 Training**

**Subject: Annual Training for Policy Council and Board of Directors**

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**Policy:**

Annual training will be provided for the Policy Council and Board of Directors on their role as a member and shared decision making.

**Procedure:**

1. Annual training will be scheduled in February for the Policy Council.
2. Annual training will be scheduled in February for the Board of Directors.
3. The Policy Council and Board of Director members will receive information in advance of the training.
4. Transportation, babysitting and food will be provided for the Policy Council training.
5. A meal will be provided for the Board of Directors.
6. The annual training will be provided virtually. The members can join in-person in Head Start's conference room for the virtual training where social distance can be provided. A meal will be provided for those in attendance.

Due to COVID-19 or other health concerns that may arise the training can/will be provided with virtual options.