

Tri-County Community Council, Inc.
Head Start/Early Head Start

Part: 1302 Program Operations

Subpart: D- Health Program Services

Section: 1302.44 Child Nutrition

Subject: Cook Work Hours

Policy:

Cooks are required to work an eight-hour day which includes eating lunch with the children.

Procedure:

1. Cooks will work a straight eight-hour shift (7:00am to 3:00pm) as they are required to eat with the children in the lunchroom.
2. If any changes need to be made to this schedule to accommodate vendor deliveries or other needs the changes will be worked out between the Center Director and the Cook.
3. The hours worked must be approved by both the Center Director and Nutrition Staff to ensure the needs of the Head Start/Early Head Start Program are met.