

Tri-County Community Council, Inc.
Head Start/Early Head Start

Part: 1302 Program Operations
Subpart: D-Health Program Services
Section: 1302.42 Child Health Status and Care
Subject: Dental Exams

Policy:

Within 90 calendar days of enrollment in the program, Head Start/Early Head Start will assist families with obtaining a dental exam for all enrolled children (following EPSDT age requirement guidelines).

Procedure:

1. The Health Services Coordinator, Home Visitor and/or the Family Service Advocate will assist the parent in making a dental appointment if the parent requests assistance.
2. If a parent denies permission for a dental exam the Center Director, Health Services Coordinator, Home Visitor and/or the Family Service Advocate will speak with the parent/guardian to determine why dental care was refused. The parent/guardian will be given information on the importance of regular dental care. All communication with the parent/guardian will be documented and filed appropriately in the child's family file.
3. The Health Services Coordinator, Center Director, Home Visitor and/or Family Service Advocate will notify parents of the results of the dental exam. They will work with the family to make sure the child gets any necessary follow-up care.
4. The Center Director, Family Service Advocate and/or Home Visitor will be responsible for filing all dental forms in the proper place in the family file.