

Tri-County Community Council, Inc.
Head Start/Early Head Start

Part: 1302 Program Operations

Subpart: D-Health Program Services

Section: 1302.42 Child Health Status and Care

Subject: Dental and Health Follow-ups

Policy:

Head Start/Early Head Start will assist each family enrolled in Head Start/Early Head Start to continue to follow the recommended schedule of well child physical following the EPSDT guidelines.

Procedure:

1. The Center Director, Family Service Advocate, Home Visitor, or the Health Services Coordinator will send a letter to parents/guardians informing them of the need to make necessary appointments.
2. The Center Director, Family Service Advocate, or Home Visitor will communicate with the parent/guardian by telephone or letter to verify that an appointment was made and assist them if help is needed in making the appointment or arranging transportation.
3. The Center Director, Family Service Advocate, Home Visitor and Health Services Coordinator will work together to empower parents to seek out and obtain services that are needed.
4. The Center Director, Family Service Advocate, Home Visitor and Health Services Coordinator will send a request for information along with dental release and medical release forms to the appropriate dentists and physicians to obtain a record of treatment to be filed in the family file.