

**Tri-County Community Council, Inc.**  
**Head Start/Early Head Start**

**Part: 1302 Program Operations**

**Subpart: I-Human Resources Management**

**Section: 1302.93 Staff Health and Wellness**

**Subject: Employee Health**

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**Policy:**

All employees of Tri-County Head Start/EHS are required to have an initial physical and then every three years after.

**Procedure:**

1. All employees are required to get an initial physical within 10 days of hire.
2. All employees are required to get a physical every three years based on date of hire physical.
3. All bus drivers are required to get a physical annually.