

**Tri-County Community Council, Inc.
Head Start/Early Head Start**

Part: 1302 Program Operations
Subpart: D- Health Program Services
Section: 1302.44 Child Nutrition
Subject: Infant/Toddler Gram

Policy:

Information regarding the infant/toddler's sleeping, eating, toileting, developmental, and social activities will be shared between the Teacher and the family daily.

Procedure:

1. The Teacher will complete the form during the day as an activity occurs.
2. The parent will review the completed form in the afternoon before the child goes home and initial each day, leaving comments if they choose.
3. The Teacher will file the form in the classroom at the end of each week.
4. A copy of the form will be given to the parents, if requested.