

**Policy Council Training Plan
2023-2024**

Policy Council			
Month	Training Provided	Expected Outcome	Trainer/Cost
January	School Readiness	The members will possess a good understanding of School Readiness and how it affects the whole program	Director/Coordinator \$0
February	Shared Governance	The members will know their role and responsibilities for serving on the Policy Council.	Consultant \$1,000
March	Finance/Budget Development	The members will understand and be able to make informed decisions during budget development.	Director & Chief Finance Officer \$0
April	In-kind/Eligibility	The members will understand and know the requirements of the EHS home-based.	Director \$0
May	EHS Home-Base – Home Visits and Socializations Requirements	The members will know the requirements for what is collected and how it is calculated. Also the members will know what is allocable, allowable, and reasonable in-kind.	Director \$0
June	Monitoring Reports	The members will understand the monitoring reports and what they mean. The members will be able to make informed input on making needed and desired improvements.	Director \$0
July	No meeting		
August	Self-Assessment/Pre-service topics Child Abuse & Neglect, Code of Conduct/Ethics, Child Safety	The members will know the ERSEA process and understand the importance of it. The members will have a basic understanding of our pre-service training and the requirement involved.	Director \$0
September	PIR & Active Supervision	The policy council members will understand the requirement, the importance of their participation, and the development of improvement plans. The members will learn the six strategies used in Active Supervision and keeping children safe.	Director \$0
October	Directors Report /Eligibility	The members will know why each area of the director’s report is important information for them to monitor monthly. The members will be able to read and understand the Program Indicator Report (PIR). The policy council members will understand the requirement, the importance of their participation, and the development of improvement plans.	Director \$0
November	Disability Requirement	The members will understand the 10% disability requirement and input ways/suggestions to make sure that all our communities are aware that our program serves children with disabilities.	Director \$0
December	No meeting		

**Board of Directors Training Plan
2023-2024**

Board of Directors			
Month	Training Provided	Expected Outcome	Trainer/Cost
January	School Readiness & In-kind	The members will possess a good understanding of School Readiness and how it affects the whole program	Director \$0
February	Shared Governance	The board members will know their role and responsibilities for serving on the Policy Council.	Consultant \$1,000
March	Finance/Budget Development	The members will understand and be able to make informed decisions during budget development.	Director & Chief Finance Officer \$0
April	No meeting		
May	EHS Home-Base – Home visits and socializations Requirements, & Eligibility	The members will understand and know the requirements of the EHS home-based. The members will know the requirements for what is collected and how it is calculated. Also the members will know what is allocable, allowable, and reasonable in-kind.	Director \$0
June	No Meeting		
July	No meeting		
August	Directors Report & Self-Assessment/Pre-service topics Child Abuse & Neglect, Code of Conduct/Ethics, Child Safety	The members will know why each area of the director’s report is important information for them to monitor monthly. The members will know the ERSEA process and understand the importance of it. The members will have a basic understanding of our pre-service training and the requirement involved.	Director \$0
September	No meeting		
October	PIR & Eligibility & Active Supervision	The members will be able to read and understand the Program Indicator Report (PIR). The policy council members will understand the requirement, the importance of their participation, and the development of improvement plans. The members will learn the six strategies used in Active Supervision and keeping children safe.	Director \$0
November	Monitoring Reports & Disability Requirement	The members will understand the monitoring reports and what they mean. The members will be able to make informed input on making needed and desired improvements. The members will understand the 10% disability requirement and input ways/suggestions to make sure that all our communities are aware that our program serves children with disabilities.	Director \$0
December	No meeting		