

Tri-County Community Council, Inc.
Head Start/Early Head Start

Part: 1301 Program Governance

Section: 1301.4 Parent Committees

Subject: Parent Committee

Policy:

Tri-County Community Council Head Start/Early Head Start program will establish a parent committee at each center as early in the program year as possible made up of parents of currently enrolled children.

Procedure:

1. The parent committee will be made up of parents of currently enrolled children.
2. The Early Head Start center-based and home-based parents will conduct their parent committee meeting together unless parents vote to conduct their meetings separately.
3. The Center Director and/or family service advocates will discuss the process for elections and the potential leadership opportunities at the first parent meeting.
4. At the first parent committee meeting of the new school year the parents will nominate and elect the Policy Council member/s that will represent their center.
5. The parent committee members will elect a Chairperson, Vice-chairperson, and a Secretary to conduct the meetings.
6. The parent committee will advise staff in developing and implementing the program policies, activities, and services to ensure they meet the needs of children and their families.
7. The parent committee parent that is elected to serve on the Policy Council will provide information to the Policy Council from the parent committee and from the Policy Council to the parent committee.
8. The parent committee will participate in the recruitment and screening of potential Head Start and Early Head Start employees according to the guidelines that are established by the governing body and policy council.