

Tri-County Community Council, Inc.
Head Start/Early Head Start

Part: 1302 Program Operations
Subpart: D-Health Program Services
Section: 1302.42 Child Health Status and Care)
Subject: Physical Examinations

Policy:

Each child enrolled in Head Start/Early Head Start must submit a current physical or well-child checkup in accordance to the EPSDT guidelines.

Procedure:

1. Upon enrollment in the program and annually after that, every parent/guardian will be informed that within thirty (30) calendar days of enrollment they must obtain a physical examination for their child and provide a copy of it to the Head Start/Early Head Start Center.
2. The Family Service Advocate, Center Director, Health Services Coordinator, and/or the Home Visitor must assist the parent/guardian in making the arrangements for the child to receive their physical exam.
3. The Center Director, Family Service Advocate, Home Visitor and/or Health Services Coordinator will continue to follow the recommended schedule for updating physical exams by using a tracking system for all enrolled children.