

**Tri-County Community Council, Inc.
Head Start/Early Head Start**

Part: 1302 Program Operations

Subpart: I-Human Resources Management

**Section: 1302.91 Staff Qualification and Competency Requirements
648A (a)(2)(B)(i) of the Act**

Subject: Staff Qualifications and Competency Requirements

Policy:

Tri-County Community Council updated the job descriptions to reflect the required credentials and/or degree.

Procedure:

1. The following positions were changed to reflect anyone hired after November 7, 2016 will have the required credentials and/or degree.

- Director
- Fiscal Officer
- Family Service/Disability/Mental Health Coordinator
- Health Service Coordinator
- Education Coordinator
- EHS Teacher
- HS Teacher
- Teacher Assistant
- Home Visitor
- Family Service Advocate
- Disability Specialist