

Tri-County Community Council, Inc.
Head Start/Early Head Start

Part: 1301 Program Governance

Section: 1301.5 Training

Subject: Training

Policy:

The Tri-County Community Council Head Start/Early Head Start program will provide monthly and bi-monthly training for Policy Council and Board of Director members so that they can understand information and effectively oversee the program.

Procedure:

1. A training plan for the policy council and board of directors will be developed annually.
2. The policy council and board of directors will have input in the developing of the training plan as well as approving it.
3. The training plan will include a topic for each month or bi-monthly meeting.
4. The training plan will address at a minimum the following topics:
 - Self-Assessment
 - Shared Governance
 - Finance/Budget Development
 - EHS Home-Base – Home visits and Socializations Requirements
 - In-kind
 - Monitoring Reports
 - ERSEA
 - Director Report
 - PIR
 - School Readiness
 - Disability Requirement
 - Eligibility Training
5. The training topic will be included on the policy council agenda. The board of directors receives the policy council agenda bi-monthly.
6. The board of directors will receive two short trainings some months since they only meet on a bi-monthly basis.