



**HEAD START/EARLY HEAD START
Tri-County Community Council, Inc.
2499 Cypress St. Westville, FL 32464
(850) 548-9900 FAX (850) 548-5644**

Child's Name: _____

Field Trips:

Is medication needed for field trips? Yes No

If yes, designated classroom staff will follow the Medication Administration procedures for administering and monitoring medications while on field trips and fill out appropriate forms per Health Services Supervisor.

Steps to take during a seizure:

- Stay calm
- Position child on side
- Clear areas around child of hazards
- Do not put anything in child's mouth
- Notify parent/guardian when:

- Call 9-1-1 if seizure lasts longer than _____ or child becomes blue or stops breathing.
- Fill out seizure activity report
- Call Head Start Director

Parent Directives:

Comments: 	Disaster Supplies: <input type="checkbox"/> Medication for 3 days <input type="checkbox"/> Out-of-town contacts
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Out-of-town Contacts:

Name: _____ Phone: _____

Name: _____ Phone: _____

Training Needs:

Is specialized training necessary for classroom staff? Yes No

If yes, Health Services Coordinator will offer training. Will parent/guardian be available to assist with

training in order to individualize and meet child's health needs? Yes No

Parent/Guardian Date

Parent/Guardian Date

Parent/Guardian Date

Parent/Guardian Date